



# CITY OF WOODRUFF

231 E. Hayne Street  
Woodruff, SC 29388  
Phone: 864-476-8154 Fax: 864-476-8119  
[www.cityofwoodruff.com](http://www.cityofwoodruff.com)

## RENTAL HOUSING REGISTRATION FORM

FOR CITY OF WOODRUFF USE ONLY

Reg. No. \_\_\_\_\_ Entry Date: \_\_\_\_\_ Initial \_\_\_\_\_

Total Fees paid ( separate fee for each unit) \_\_\_\_\_

FOLLOWING TO BE COMPLETED BY PROPERTY OWNER OR DESIGNATED PERSON/FIRM/CORPORATION

### **Property Owner (s)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Ph. : \_\_\_\_\_

Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

Responsible Local Agent:

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Ph. : \_\_\_\_\_

Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

Lien Holder (unit or property): \_\_\_\_\_

Address \_\_\_\_\_

Ph. : \_\_\_\_\_

Total No. of Properties to Register: \_\_\_\_\_

Total No. of Units: \_\_\_\_\_ Bus. Lic. # \_\_\_\_\_

### **Property No. 1**

**Tenants Name:** \_\_\_\_\_

Rental Property Street Address:

\_\_\_\_\_

Tax Map No. : \_\_\_\_\_ No. of Units at This Address: \_\_\_\_\_

Type of Units : \_\_\_\_\_

I acknowledge that I am aware of the City codes that apply to the listed property(ies)  
and will maintain the property(ies) in accordance with all applicable regulations.

Signature of Owner/Local Responsible Agent:

\_\_\_\_\_

RENTAL HOUSING REGISTRATION FORM

-ADDITIONAL PROPERTIES-

(TO BE ATTACHED TO COVER/FIRST PAGE)

Registration No. \_\_\_\_\_ Entry Date: \_\_\_\_\_

Initial \_\_\_\_\_

TO BE COMPLETED BY PROPERTY OWNER OR DESIGNATED AGENT/FIRM/CORPORATION

Property Owner(s)/Agent's Name(s): \_\_\_\_\_

Rental Property No. \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Address : \_\_\_\_\_

Tax Map No. : \_\_\_\_\_ No. of Units \_\_\_\_\_

Type of Units : \_\_\_\_\_

Lien Holder (unit or property): \_\_\_\_\_

Address \_\_\_\_\_

Ph. : \_\_\_\_\_ Cell: \_\_\_\_\_

Rental Property No. \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Address : \_\_\_\_\_

Tax Map No. : \_\_\_\_\_ No. of Units \_\_\_\_\_

Type of Units : \_\_\_\_\_

Lien Holder (unit or property): \_\_\_\_\_

Address \_\_\_\_\_

Ph. : \_\_\_\_\_

Rental Property No. \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Map No. : \_\_\_\_\_ No. of Units \_\_\_\_\_

Type of Units : \_\_\_\_\_

Lien Holder (unit or property): \_\_\_\_\_

Address \_\_\_\_\_

Ph. : \_\_\_\_\_

Rental Property No. \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Map No. : \_\_\_\_\_ No. of Units \_\_\_\_\_

Type of Units : \_\_\_\_\_

Lien Holder (unit or property): \_\_\_\_\_

Address \_\_\_\_\_

Ph. : \_\_\_\_\_

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