

Dear Festival Participant:

As you may notice, we have changed the name of our festival. We use to call our festival "A Taste of Woodruff Fall Festival" and now our event will be called "Woodruff Glory Days". We changed our name for a number of reasons. One was because everyone thought the festival was just about food and it is more than that. Also our date doesn't actually fall during the fall it is still summertime. Everything else about our festival is remaining the same. We look forward to your continued participation. We believe that this year will be even bigger and better than ever before!!

Best regards,

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Parks Recreation & Tourism Committee

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WOODRUFF GLORY DAYS FESTIVAL 2009
SEPTEMBER 11 & 12, 2009
FRIDAY 5:30-10pm & SATURDAY 10am-10pm
FOOD VENDORS, ARTS & CRAFTS & OTHER RULES &
REGULATIONS:

- **A copy of your Certificate of Insurance is required! (Food Vendors, Ride Concessions, etc). You will not be allowed on site if your Certificate of Insurance is not on file with the Festival Committee prior to opening day!!**
- \$15.00 fee for one receptacle with two plugs that equals 120volts/20amps \$15.00 for additional electricity. See Form 2 for Electrical Application.
- Limited Electric Availability-low noise generators are acceptable with approval.
- An Application and Entry Fee received by Woodruff Glory Days Festival 2009 is a commitment to show.
- **NO RAIN DATE!!!!**
- Security will be provided throughout the event. However, Woodruff Glory Days Festival 2009 will not be responsible for loss or damages for any reason.
- To insure variety and eliminate repetition, the festival limits the number of vendors allowed providing similar products or services.
- All vendors must comply with State of South Carolina Sales Tax and Business License regulations in order to be considered.
- Woodruff Glory Days Festival reserves the right of approval for the vending unit.
- No water hook ups, water access if available.
- All concessions must be ready to open Friday @ 5:00pm and Saturday @ 9:30am and remain open until 9:30pm.
- Cooking oil must not be left at the festival area.
- No Food Exclusives Given.
- Woodruff Glory Days Festival will allocate a specific space to each accepted vendor. This booth space is sold for both days of the festival only.
- Woodruff Glory Days Festival is an outdoor street festival with booth spaces located in downtown Woodruff on streets that may slope or be uneven.
- All Vendor Committee decisions are final.

- Although Woodruff Glory Days Festival may allow vendors to request specific booth areas and/or locations, this in no way implies any commitment to fulfill requests for specific booth areas or spaces. Under no circumstance will Woodruff Glory Days Festival be required to provide vendors with a specific space or area.
- Trailer, canopies, or tents including any connecting wires or stakes, **MUST** be totally contained within the vendors assigned space.
- It is required that all tents used for cooking operations be factory certified fire resistant with manufacturers original tag. Absolutely **NO** exceptions will be made. All food vendors will be inspected by DHEC.
- All tents must be firmly secured in case of wind. Since no staking will be allowed, a system such as buckets filled with concrete or sand bags are recommended.
- Woodruff Glory Days Festival 2009 has the right to deny any application for any reason whatsoever, and return the entry fee.
- Vendors are expected to bag garbage regularly throughout the festival. It is your responsibility to leave your space in the same or better condition as it was found prior to the festival.
- **NO REFUNDS WILL BE MADE, NO EXCEPTIONS!!**
- Applications must be received by August 29, 2009. Please send to PRT Committee, Woodruff Glory Days, 231 East Hayne Street, Woodruff, SC 29388. Make checks payable to PRT Committee, memo Festival 2009. The last three pages of this package must be returned. You will need to keep the copy of the Rules and Regulations.
- Vendors' passes will be mailed or can be picked up at the gate on opening day.
- If any vendor is found in violation of these rules, they will be required to leave the festival with no refund given.
- Space assignment will be given at the gate by event staff on Friday or Saturday, September 11 & 12, 2009.

**WOODRUFF GLORY DAYS FESTIVAL 2009 CONCESSIONAIRE
APPLICATION**

Business Name _____
Contact Name _____
Mailing Address _____
City _____ State _____ Zip Code _____
Telephone (Day) _____ (Evening) _____ (Cell) _____
Email Address _____

ALL CONCESSIONS

Sales Tax ID# _____ State _____
Certificate of Insurance Number _____ State _____

FOOD CONCESSIONS/SNACK FOODS

10'x20' Space= \$75.00/\$50.00 for each additional space

Number of Spaces _____ Electricity YES or NO Voltage _____
Space Size Needed _____

Description of Food Item(s) _____

ARTS AND CRAFTS & OTHER BUSINESSES

10'x15' Space= \$60.00/\$40.00 for each additional space

Number of Spaces _____ Electricity YES or NO Voltage _____
Space Size Needed _____

Description of Arts and Crafts Item(s) _____

WOODRUFF MERCHANTS (Space is Limited)

10' x 10' Space = \$20.00/\$10.00 for additional 10'x10' space

Number of Spaces _____ Electricity YES or NO Voltage _____

Description of Merchandise _____

NON PROFIT ORGANIZATIONS & INFORMATION DISPLAYS

10'x10' Space= \$15.00

Number of Spaces _____ Electricity YES or NO Voltage _____
Space Size Needed _____

Description of Non Profit Organization and/or Information Display. Food items must be individually wrapped prior to festival _____

POLITICIANS/SOLICITATIONS

10'x10' Space= \$50.00

Number of Spaces _____

Description of Office Seeking _____

I understand that Woodruff Glory Days Festival 2009 coordinators reserve the right to reject any application or booth. I have read and understand all Festival Rules and Regulations and agree to comply with them. I will not hold sponsors of Woodruff Glory Days Festival 2009 liable for any claims, costs, liabilities or damages which may result from my attendance at Woodruff Glory Days Festival 2009.

Signature _____ Date _____

FOR OFFICE USE ONLY

App. Fee Date: _____ Ck# _____

Fee: _____ Electrical: _____ Voltage: _____

Space # _____

