

**2<sup>nd</sup> Saturday Amphitheater Event Series**  
**May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, September 10<sup>th</sup>**  
**Times: 6-8pm, 8-10pm, 6-8pm, 8-10pm, 6-8pm**  
**FOOD VENDORS, ARTS & CRAFTS & OTHER RULES &**  
**REGULATIONS:**

- **For all FOOD vendors: a copy of your Certificate of Insurance is required.**
- Electricity will not be available at this event. If you require electricity, you must provide your own low-noise generator.
- The City of Woodruff reserves the right of approval for the vending unit.
- No water hook ups, water access if available.
- All concessions must be ready to open at the time of the event and remain open until the end of the event. Cooking oil must not be left at the festival area.
- The City of Woodruff will allocate a specific space to each accepted vendor.
- Trailer, canopies, or tents including any connecting wires or stakes, **MUST** be contained within the vendor's assigned space.
- All tents must be firmly secured in case of wind. A system such as buckets filled with concrete, or sand bags is recommended. You will be on concrete.
- Vendors are expected to bag garbage regularly throughout the event. It is your responsibility to leave your space in the same condition as it was found prior to the festival.
- **No refunds will be made. There is no rain date for this event.**
- **Applications must be received by Friday, April 29<sup>th</sup> at 5pm.** Please send payment to the City of Woodruff at 231 East Hayne Street, Woodruff, SC 29388.
- Please make checks payable to City of Woodruff, memo: Amphitheater Series. **The second page of this package must be returned. You will need to keep the copy of the Rules and Regulations. You may secure your spot early by mailing, emailing ([aleslie@cityofwoodruff.com](mailto:aleslie@cityofwoodruff.com)) or faxing (864-476-8119) your complete application to us and then send payment separately by the April 29<sup>th</sup> deadline if needed.**
- **Vendor Arrival and Check-In**
  - **Look for Event Staff to check in or call (864) 415-7741.**
  - Please arrive 1-2hrs prior to the event starting time.

Business Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

**FOOD CONCESSIONS/SNACK FOODS**

10'x20' Space

All 5 Dates: \$100 (\$25 per additional space) One Date: \$25

Number of Spaces \_\_\_\_\_ All Dates: \_\_\_\_\_ OR One Date (List Date): \_\_\_\_\_

Description of Food Item(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ARTS AND CRAFTS & OTHER BUSINESSES**

10'x15' Space

All 5 Dates: \$60 (\$15 per additional space) One Date: \$15

Number of Spaces \_\_\_\_\_ All Dates: \_\_\_\_\_ OR One Date (List Date): \_\_\_\_\_

Description of Arts and Crafts Item(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NON PROFIT ORGANIZATIONS & INFORMATION DISPLAYS**

Give-aways and fundraisers are allowed but this type of vendor is not allowed to **sell** items.

10'x20' Space

All 5 Dates: \$40 (\$10 per additional space) One Date: \$10

Description of Non-Profit Organization and/or Information Display. Food items must be individually wrapped prior to festival \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I understand that the City of Woodruff reserves the right to reject any application or booth. I have read and understand all Rules and Regulations and agree to comply with them. I will not hold sponsors of the Second Saturday series liable for any claims, costs, liabilities or damages which may result from my attendance.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

