

Piggin' in the Park
May 20th, 2016-May 21st, 2016
Friday: 5:00-9:00pm & Saturday 11:00am-5:00pm
FOOD VENDORS, ARTS & CRAFTS & OTHER RULES &
REGULATIONS:

- **For all FOOD vendors: a copy of your Certificate of Insurance is required.**
- \$10.00 fee for one receptacle with two plugs that equals 120volts/20amps \$20.00 for additional electricity. See Form 2 for Electrical Application.
- Low-noise generators are acceptable.
- The City of Woodruff reserves the right of approval for the vending unit.
- No water hook ups, water access if available.
- All concessions must be ready to open at the time of the event and remain open until the end of the event. Cooking oil must not be left at the festival area.
- The City of Woodruff will allocate a specific space to each accepted vendor.
- Trailer, canopies, or tents including any connecting wires or stakes, **MUST** be contained within the vendor's assigned space.
- All tents must be firmly secured in case of wind. A system such as buckets filled with concrete, stakes or sand bags is recommended.
- Vendors are expected to bag garbage regularly throughout the event. It is your responsibility to leave your space in the same condition as it was found prior to the festival.
- **No refunds will be made. There is no rain date for this event.**
- **Applications must be received by Monday, May 16th at 5pm.** Please send payment to the City of Woodruff at 231 East Hayne Street, Woodruff, SC 29388.
- Please make checks payable to City of Woodruff, memo: Piggin' in the Park. **The last three pages of this package must be returned. You will need to keep the copy of the Rules and Regulations. You may secure your spot early by mailing, emailing (aleslie@cityofwoodruff.com) or faxing (864-476-8119) your complete application to us and then send payment separately by the May 16th deadline if needed.**
- **Vendor Arrival and Check-In Options** (You may leave your tent in the event area overnight on Thursday and Friday.):
 - Thursday Early Set-Up: 3-6pm
 - Friday Set-Up: 10am-3pm

Note: Vendors will not be able to check in any later than 3pm on Friday. Look for the Event Staff Tent to check in or call (864) 415-7741.

Piggin' In The Park Concessionaire Application

Business Name _____ Contact Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Email Address _____

FOOD CONCESSIONS/SNACK FOODS

10'x20' Space= \$85/\$30.00 for each additional space

Number of Spaces _____ Electricity YES or NO Voltage _____

Space Size Needed _____

Description of Food Item(s) _____

ARTS AND CRAFTS & OTHER BUSINESSES

10'x15' Space= \$50/\$20.00 for each additional space

Number of Spaces _____ Electricity YES or NO Voltage _____

Space Size Needed _____

Description of Arts and Crafts Item(s) _____

WOODRUFF MERCHANTS

10' x 10' Space = \$30.00/\$10.00 for additional 10'x10' space

This fee applies to ALL vendor types with a City of Woodruff business license.

Our intention is to encourage local businesses to be a part of our event.

Number of Spaces _____ Electricity YES or NO Voltage _____

Description of Merchandise _____

NON PROFIT ORGANIZATIONS & INFORMATION DISPLAYS

Promote your business, church, or other organization by setting up an information display. Give-aways and fundraisers are allowed but this type of vendor is not allowed to **sell** items.

10'x20' Space= \$15.00

Number of Spaces _____ Electricity YES or NO Voltage _____
Space Size Needed _____

Description of Non-Profit Organization and/or Information Display. Food items must be individually wrapped prior to festival _____

I understand that the City of Woodruff reserves the right to reject any application or booth. I have read and understand all Rules and Regulations and agree to comply with them. I will not hold sponsors of Piggin' In The Park liable for any claims, costs, liabilities or damages which may result from my attendance of Piggin' In The Park.

Signature _____ Date _____

FOR OFFICE USE ONLY

_____ App. Fee Date: _____ Ck# _____

Fee: _____ Electrical: _____ Voltage: _____

Space # _____

FORM 2

**Piggin' In The Park
2016 Electrical Application**

Vendor Name _____
(Please Print)

There are limited number of spaces where electricity is available and they are limited in electrical capacity. Please fill out the form very carefully. You will receive one outlet per circuit paid for. Your electrical outlet will be prepared to handle the voltage and amperage that you have indicated on this form. If you need assistance, please call 864-476-2133.

1. Please list the types of electrical items you will be using (i.e., oven, refrigerator, grill, etc).
2. Look at the nameplate rating **located on the back of each piece of equipment** to determine the wattage and amperage of each piece of equipment. ****NOTE: We must have your voltage, amperage and wattage specifications AT THIS TIME.**
3. All service must be converted to amps. If the amperage is not included on your equipment, the formula-watts divided by volts- should be used in order to get the correct amperage.

EXAMPLE: Item

Bun Warmer 300watts/120volts=2.5amps
5 lamps x 100 watts each 500watts/120volts=4.2amps

ELECTRICAL FEE SCHEDULE

120volt circuits \$15.00 per 20amp service
**NOTE: One receptacle with 2 plugs equals 120volts.

****MAXIMUM POWER PER VENDOR IS 40 AMPS****

ELECTRICAL EQUIP	WATTS	VOLTS	AMPS	120 TOTAL	240 TOTAL
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

****UPON AVAILABILITY****