

**Regular City Council Meeting  
City Council Chambers  
231 East Hayne Street  
Tuesday, August 30, 2016  
5:30 p.m.**

**(These minutes are subject to approval at the September 27, 2016 City Council Meeting)**

**City Council met this date with all members present. City Manager Lee Bailey, City Clerk Courtney Greene, Community/Economic Development Director Alyson Leslie, Parks/Rec Director Will Oliver, and City Attorney Terry Clark were also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.**

- I. Call to Order** – The meeting was called to order by Mayor Gist at approximately 5:30 p.m. Councilperson Kennedy made a motion to accept the agenda as written and a second was made by Councilperson Sloan. The agenda was unanimously approved as presented.
- II. Mayor's Report**–
  - A. Approval of Minutes**- Mayor Gist asked for a Motion to approve the minutes for the July 26, 2016 regular scheduled City Council Meeting, August 2<sup>nd</sup> Public Hearing, and August 2<sup>nd</sup> Special Call Meeting. A Motion was made by Councilperson Smith and a Second was made by Mayor Pro Tem Durham. The vote to approve the motion was unanimous.
- III. Citizens Request to Appear**-
  - A. Elizabeth Earley- Zoning Change Proposed and Citizens Right to Speak**- Elizabeth Earley came forward and stated her name and that she was concerned about the zoning change that had previously proposed. She stated that item B was not worded correctly. She stated that the document does not need to be amended because it would be unbeneficial for Woodruff. She stated that the city was taking away provisions that were needed. She encouraged council to look more into these things before voting.
- IV. Proclamation**-
  - A. A Proclamation Declaring September 16, 2016 American Legion Day- Presenter Mayor Gist & Tom Casey**- Mr. Tom Casey, a member of the American Post 33 in Woodruff came forward. He stated that they were encouraging surrounding communities to declare these

days. The legion is currently doing work in the communities and they are trying to get the word out. Mayor Gist asked for a motion to declare September 16, 2016 American Legion Day. Councilperson Smith made a motion and a second was followed by Councilperson Kennedy. The vote to approve the motion was unanimous.

**V. New Business –**

- A. First Reading to Approve an Ordinance Providing for the Issuance and Sale of a \$6,546,000 Sewer System Revenue Bond, Series 2016, of the City of Woodruff, South Carolina, for the Expenditure of the Proceeds Thereof, for the Payment Said Bonds, and Other Matters Relating Thereto-** City Manager Lee Bailey came forward and stated that this is the first reading for the bond payment for USDA. He stated that this needed to be done before September 30 in order to lock in on a good rate, as this would result in a savings of over \$40,000 a year. The interest rate for this will be 2.25% for four years. This covers all of the pump stations and the upgrades to the waste water treatment plant. He stated that most of the pump stations were 95% done and that the waste water treatment plant is expected to be finished in February. Mayor Gist asked for a motion to approve the ordinance providing for the issuance and sale of a \$6,546,000 sewer system revenue bond, series 2016 of the city of woodruff, South Carolina, for the expenditure of the proceeds, thereof, for the payment said bonds, and others matters relating thereto. A motion was made by mayor pro tem Durham and a second was followed by councilperson Sloan. The vote to approve the motion was unanimous.
- B. First Reading to Amend the Zoning Ordinance to the 2015 Edition of the International Property Maintenance Code and Provisions. Presenter- Lee Bailey-** City Manager Lee Bailey stated that code enforces follow and go by the 2015 edition. The city had been using an earlier version and this is just to upgrade to most current edition. This comes as recommendation from the city's code enforcer. One of the few changes included in this edition is that it no longer allows for salvage vehicles in yards. The 2011 edition that the city was using allowed for this. Mr. Bailey stated that this is the same ordinance as the one that was passed in 2007 and that the city is only updating it and not changing it. Mayor Gist asked for a motion to amend the zoning ordinance to the 2015 edition of the international property maintenance code and provisions. A motion was made by mayor pro tem Durham and a second was followed by Councilperson Sloan. The vote to approve the motion was unanimous.
- C. A resolution to adopt a financial management policy-** Mr. Bailey stated that this is in relation to the 2010 policies that were put into place. He stated that this policy is just an update to the policies and made a few changes regarding bad checks and adjustments. Mayor Gist asked for a motion to adopt a financial management policy. A motion was made by councilperson Kennedy and a second was made by councilperson Sloan. The vote to approve the motion was unanimous.
- D. A resolution to adopt a citizen request to appear before council policy-** Mr. Bailey stated that this is to put rules and procedures into place on how citizens request to appear before council. He stated that the citizen must come in and fill out the request the Wednesday before the council meeting by 12 pm. The only thing changing in regards to the citizen appearing before council policy is the date for the sign up. FOIA requires that the final agenda be ready and published 24 hours before. This new policy change is to give proper time for the agenda to be completed and posted before the council meetings. Mayor Gist asked for a motion to adopt the resolution for a citizen request to appear before council policy. A motion was made by mayor pro tem Durham and a second was made by councilperson Arnold. The vote to approve the motion was unanimous.

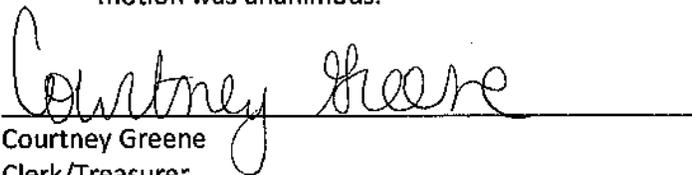
**VI. Other Business**

- A. Department Reports-** City Manager Lee Bailey came forward and introduced the new parks and rec director, Will Oliver. Will stated that he was looking forward to bringing

activity to Woodruff. Alyson Leslie, community/economic development director, came forward to speak about upcoming events. She stated that Gaither Rays, the new barbeque place on Main street is hoping to open this upcoming weekend. Carolina Fine Foods is hoping to open by the end of September. She also said that a Japanese takeout place will be moving by Tony's Pizza. She also mentioned the upcoming Art in the Park series with a cooking demonstration and the movie that Element Church is hosting. Oktoberfest is happening on October 22<sup>nd</sup> and Halloween on Main is on Halloween and is from 5:30-8 pm. She said the cruise car show will be on a different date next year and Pigg'in' in the Park will be in June 2017. Councilperson Sloan mentioned the upcoming Goat Craze event that is being hosted by the 4H club.

- B. Financial Reports-** Mr. Bailey stated that cash is where it should be for this time of year.
- C. City Manager Updates-** Mr. Bailey stated he just finished the yearly department reviews. He is attending an institute and his classes are coming up next week. The Mills Mill property owner has been issued a fine and the city is waiting to hear from him as to what the next steps will be in that situation. October 5<sup>th</sup> is the bid opening for the demolition.

**VII. Adjourn-** Mayor Gist asked for a motion to adjourn at 6:12 pm. A motion was made by councilperson Smith and a second was made by payor pro tem Durham. The vote to approve the motion was unanimous.



Courtney Greene  
Clerk/Treasurer  
City of Woodruff