

**Regular City Council Meeting
City Council Chambers
231 East Hayne Street
Tuesday, May 24, 2016
5:30 p.m.**

(These minutes are subject to approval at the June 28, 2016 City Council Meeting)

City Council met this date with all members present except for Councilperson Mattie Norman and Councilperson Tony Kennedy. City Manager Lee Bailey, City Clerk Courtney Greene, and City Attorney Terry Clark were also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.

- I. Call to Order** – The meeting was called to order by Mayor Gist at approximately 5:30 p.m. Councilperson Sloan made a motion to accept the agenda as written and a second was made by Councilperson Durham. The agenda was unanimously approved as presented.

- II. Mayor's Report**– Mayor Gist talked about Piggin' in the Park that occurred the previous weekend on May 20 and 21. He commended Community/ Economic Development Director Alyson Leslie on the great job that she and the other city employees did in planning and preparing for the event. Mayor Gist said there was a great turn out for the festival and that the car show was successful as well.
 - A. Approval of Minutes**- Mayor Gist asked for a Motion to approve the minutes for the April 26, 2016 regular scheduled City Council Meeting. A Motion was made by Councilperson Sloan and a Second was made by Councilperson Smith. The vote to approve the motion was unanimous.

- III. Old Business**-
 - A. Second Reading of an Ordinance to Allow the City Manager to Sign the Commercial Lease for Land on Cavins Road Utilized by Spartanburg County**- City Manager Lee Bailey presented the lease for the land and building located on Cavins Road known as the Leisure Center. This lease is between the City of Woodruff and Spartanburg County and is for 20 years. Spartanburg County is to operate and maintain this building and property. Mayor Gist asked for a motion to allow the city manager to sign the commercial lease for the land and building on Cavins Road utilized by Spartanburg

County. A motion was made by councilperson Smith and a second was made by Councilperson Arnold. The vote to approve the motion was unanimous.

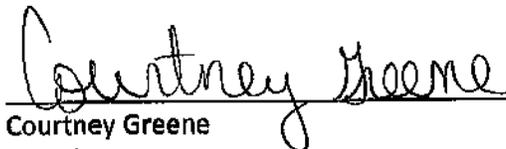
IV. New Business-

A. First Reading of the Budget Ordinance 16-003 to Establish Operating and Capital Budget for the Fiscal year 2016-2017- Mr. Bailey came forward and presented the budget ordinance for the fiscal year 2016-2017. In this budget there is no tax or millage increase, and no cost of living increase for city employees. Mr. Bailey stated that this is a balanced budget and it also incorporates the privatizing of the debris pick up. The new changes within the street department will take place starting June 1, 2016. There have been no changes made to the budget since the previous meetings and budget workshop. There will be a public hearing on June 2, 2016 to discuss or address any issues or concerns that may arise. Mayor Gist asked for a motion to accept the first reading of the budget ordinance 16-003 to establish operating and capital budget for the fiscal year 2016-2017. A motion was made by Councilperson Smith and a second was made by Councilperson Sloan. The vote to approve the motion was unanimous.

V. Other Business -

- A. Department Reports-** City Manager Lee Bailey asked permission to roam and approach the council. He had a map that showed the sewer basin territory on US 101. All parties involved came to agreement in sewer treatment and collection boundary territories. The parties involved were: REWA, Spartanburg County, Spartanburg Sanitary Sewer District, and the City of Woodruff. Spartanburg County will make the request to the Appalachian Council of Governments to amend the 208 Plan and identify these territory boundaries. The city of Woodruff had initially requested the area to serve up to Highway 417. REWA will serve the middle Enoree basin up to 417, and the city of Woodruff will serve the rights to provide Sewer in the Enoree basin from Belleview church, south, to Enoree, and the Enoree River. Safebuilt has sent out 21 letters about cutting grass. Mayor Gist added that he has spoken with the code enforcements officer and that he stated that the city of Woodruff is above average and in good standing for a city.
- B. Financial Report-** City Manager Lee Bailey stated that department heads are still monitoring their budget and staying below spending. The fire department is currently 8% above budget. He is encouraging all departments to pay close attention to their budget and finish the year out strong.
- C. City Manager Updates-** City Manager Lee Bailey stated that he had sent his resume and application in for a local government leadership institute. He was accepted and will begin classes in September. It is two days a month and will last through April 2017. He will be in classes discussing grants, finances, policies, and ethics.

VI. Adjourn- Mayor Gist asked for a motion to adjourn at 5:54. A motion was made by councilperson Smith and it was followed by a second from Councilperson Sloan. The vote approve the motion to adjourn was unanimous.



Courtney Greene
Clerk/Treasurer
City of Woodruff