

**Regular City Council Meeting
City Council Chambers
231 East Hayne Street
Tuesday, February 24th, 2015
5:30 p.m.**

(These minutes are subject to approval at the March 31, 2015 City Council Meeting)

City Council met this date with all members present except for Councilperson Kennedy. City Manager Stephanie Tillerson, City Clerk Cameron Fant and City Attorney Terry Clark were also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.

- I. **Call to Order**—The meeting was called to order by Mayor Kenneth E. Gist at approximately 5:30 p.m.
- II. **Approval of Minutes**— Mayor Gist asked for a Motion to approve the Agenda for the February 24, 2015 regular scheduled City Council Meeting. A Motion was made by Councilperson Sloan and a Second was made by Councilperson Norman. The vote to approve the Agenda for the February 24, 2015 regular scheduled City Council Meeting was unanimous. Next Mayor Gist asked for a Motion to approve the Minutes of the January 27th 2015 regular scheduled City Council Meeting. Councilperson Smith made the Motion to approve the Minutes of the January 27th 2015 regular scheduled City Council Meeting and his Motion was followed by a Second from Councilperson Durham. The vote to approve the Minutes of the January 27th 2015 regular scheduled City Council Meeting was unanimous.
- III. **Mayor's Report**
 - A. Mayor Updates – None.
- IV. **Election of 2015 Mayor Pro Tem - Presenter: Mayor Kenneth Gist** Mayor Gist took the Floor and informed Council that it was time to elect the Mayor Pro Tem for 2015. Mayor Gist apologized for the delay in making this election and then told Council that the Mayor Pro Tem should be elected every 2 years. After that Mayor Gist asked Council for any recommendations. Councilperson Smith recommended Councilperson Arnold. Councilperson Norman recommended Councilperson Durham. Councilperson Arnold recommended Councilperson Smith. Next Mayor Gist said we had 3 recommendations and then said it was time to vote. Mayor Gist asked who wanted to cast their vote for Councilperson Arnold. Councilperson Smith voted for Councilperson Arnold giving Councilperson Arnold 1 vote. Next Mayor Gist asked who wanted to cast their vote for Councilperson Durham. Councilperson Norman and Councilperson Sloan cast their vote for Councilperson Durham giving Councilperson Durham 2 votes. Next Mayor Gist asked who wanted to cast their vote for Councilperson Smith. Councilperson Durham and Councilperson Arnold cast their vote for Councilperson Smith giving Councilperson Smith 2 Votes. After that Mayor Gist informed Council that we had a tie between Councilperson Smith and Councilperson Durham.

Mayor Gist informed Council to vote again between Councilperson Smith and Councilperson Durham. After Mayor Gist said that Councilperson Arnold decided to withdraw his vote for Councilperson Smith making Councilperson Durham the winner of the election. Mayor Gist then announced Councilperson Durham as the new Mayor Pro Tem.

V. Public Comment - None

VI. Resolution – Approving a Land Purchase Agreement with M3 Investment Properties. Mayor Gist called Public Works Director Lee Bailey to the Floor. Bailey informed Council that the sewer upgrade process required easements from several citizens in Woodruff. Bailey said that during the easement procuring process the engineers noted a parcel of property that would possibly have significant importance. The engineers suggested the City try to purchase the property. Bailey said the property was owned by M3 Investment Properties and they wanted a price of \$1,200 for it. Bailey said there was room in the sewer upgrade project budget for the property and he recommended we purchase the property. Next Mayor Gist asked for a Motion for a Resolution to approve a land purchase agreement with M3 Investment Properties for a price not to exceed \$1,200. The Motion was made by Councilperson Durham and a Second was made by Councilperson Smith. The Vote for a Resolution to approve a land purchase agreement with M3 Investment Properties for a price not to exceed \$1,200 was unanimous.

VII. Public Hearing

A. To Provide for the Adoption of an Amended City Operating Budget, Its Execution and Effects, for the Fiscal Period July 1, 2014 through June 30, 2015 At approximately 5:41 Mayor Gist asked for a Motion to go into Public Hearing. Councilperson Arnold made the Motion and it was followed by a Second from Councilperson Smith. The Vote to go into Public Hearing was unanimous. Nobody took the Floor to speak during the Public Hearing. At approximately 5:42 Mayor Gist asked for a Motion to come out of Public Hearing. Councilperson Smith made the Motion and it was followed by a Second from Councilperson Norman. The Vote to come out of Public Hearing was unanimous. After that Mayor Gist asked for a Motion to come back into the regular scheduled Council Meeting. Councilperson Norman made the Motion and it was followed by a Second from Councilperson Smith. The Vote to come back into the regular scheduled Council Meeting was unanimous.

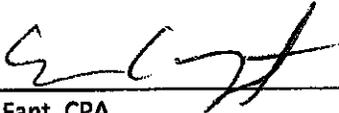
VIII. Second Reading

A. To Provide for the Adoption of an Amended City Operating Budget, Its Execution and Effects, for the Fiscal Period July 1, 2014 through June 30, 2015 Mayor Gist called City Manager Tillerson to the Floor. Tillerson informed Council that this was the Second Reading and reminded Council that a copy of the Amended City Operating Budget was in dropbox. After that Tillerson took a few minutes to remind Council of the changes to the operating budget. Then Mayor Gist asked for a Motion to Provide for the Adoption of an Amended City Operating Budget, Its Execution and Effects, for the Fiscal Period July 1, 2014 through June 30, 2015. Councilperson Sloan made the Motion and it was followed by a Second from Councilperson Durham. The Vote to Provide for the Adoption of an Amended City Operating Budget, Its Execution and Effects, for the Fiscal Period July 1, 2014 through June 30, 2015 was unanimous.

IX. Other Business - Mayor Gist Called City Manager Tillerson to the Floor. Tillerson told Council to see the department reports in drop box and then Tillerson called Police Chief Bledsoe to the Floor. Chief Bledsoe took the Floor and read thru his monthly report with Council. Bledsoe told Council that Officer Jones had completed a class and he is K9 certified meaning he can train and certify other officers. After that Bledsoe answered a couple questions from Council. Next City Manager Tillerson called City Clerk Cam Fant to the Floor. Fant took the Floor and gave Council

an update on the latest sewer billing and hospitality tax cycle. Next Fant gave an update on the cash and cash investments as of 5/26/15. Next Fant went thru the budget report for the ten months ending April 30, 2015. Fant told Council that the general fund expenses were 6% points below the ideal remaining percentage amount on the report. Fant said that this was 1% point worse than last month. Fant told Council that to put this in perspective imagine at the end of the fiscal year we receive all the revenue we budgeted for and the expenses ended up being 6% higher than budgeted. Fant said that would mean we over spent by approximately \$106,000. Fant said over the past 3 years that the City has actually received more general fund revenue than budgeted and he hoped that this trend would continue for fiscal year 14/15. Fant said if the revenue comes in higher and by also trying to control and limit spending we could actually reduce the projected deficit that we currently have. Fant said City Manager Tillerson has already told the department heads to try and hold off spending money until the next fiscal year. After that Fant answered a couple various questions from Council. Next City Manager Tillerson took the Floor. Tillerson reminded Council about the Farmers Market on Thursday afternoons on Main Street. Tillerson told Council that we have already had a pre-bid meeting for McKinney Park and bids would be due next week. Tillerson told Council that the County would have a cricket team that would be playing at the leisure center in Woodruff because it is the only field in the County suitable to play cricket on. Tillerson told Council that Alyson was working on a traffic study to help slow traffic down on Main Street. Tillerson reminded Council about Piggie in the Park that would take place on Friday and Saturday. Tillerson also told Council that DCI had started construction and hoped to open by January of next year.

- X. **Executive Session – To Discuss Personal Matter.** At approximately 6:26 Mayor Gist asked for a Motion to enter into Executive Session. A Motion was made by Councilperson Smith and a Second was made by Councilperson Sloan. The Vote to enter into Executive Session was unanimous.
- XI. **Adjourn-** At approximately 6:06 p.m. Mayor Gist asked for a Motion to adjourn the Council Meeting. Councilperson Smith made the Motion and it was followed by a Second from Councilperson Sloan. The Vote to Adjourn was unanimous.



Cameron G. Fant, CPA
Finance Director/Clerk to Council
City of Woodruff