



**City Council Workshop Meeting
Main Street Office
121 S. Main Street
Tuesday, March 24th, 2015
4:00 p.m.**

(These minutes are subject to approval at the April 28th, 2015 City Council Meeting)

City Council met this date with all members present. City Manager Stephanie Tillerson and City Clerk Cameron Fant were also in attendance. City Attorney Terry Clark was also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.

- I. Call to Order – The meeting was called to order by Mayor Kenneth E. Gist at approximately 4:00 p.m.**
- II. Executive Session – At approximately 4:10 Council voted to enter into Executive Session. At approximately 4:46 Council voted to come out of Executive Session. After coming out of Executive Session Mayor Gist offered Terry Clark a position as the city attorney for the City of Woodruff. Mayor Gist said the position would pay \$30,000 per year and it would be a part time position. Next Terry Clark accepted the part time position as the attorney for the City of Woodruff.**
- III. Budget Workshop – Mayor Gist called City Manager Stephanie Tillerson to the Floor. Tillerson told Council that the purpose of the meeting today was not to resolve any issues but rather to start the thinking process about discussions for the next fiscal year. Tillerson handed out material and also had a power point presentation for the meeting. Tillerson said that during the meeting tonight she was going to give a general overview of the budget and schedule the meeting dates for each department. Tillerson said then she would talk about priorities and strategies to fund those priorities and then have a “gut” check discussion with Council. Tillerson then went thru the presentation giving a general overview of the revenues and expenses for the City’s different funds. After that Tillerson went over the first draft of the budget and showed Council how priorities needed to be established to figure a way to balance the budget or figure out strategies to raise revenue or decrease expenses to balance the budget. Tillerson then explained to Council that priorities needed to be established for the next fiscal year and by prioritizing goals that would require strategies on how to finance those goals. Tillerson encouraged Council to be thinking about the upcoming budget retreat meetings and questions they could ask the department heads to try to produce the best budget for the City. Tillerson then talked with Council to try and get dates set for the upcoming budget department meetings. Tillerson answered various questions from Council concerning the budget.**

IV. **Adjourn-** Councilmember Smith made the motion to adjourn Council's workshop meeting at 5:56 p.m. The motion was seconded by Councilmember Sloan. The vote passed unanimous.



Cameron G. Fant, CPA
Clerk to Council
City of Woodruff