



**Regular City Council Meeting
City Council Chambers
231 East Hayne Street
Tuesday, May 26, 2015
5:30 p.m.**

(These minutes are subject to approval at the June 30, 2015 City Council Meeting)

City Council met this date with all members present except for Councilperson Kennedy. City Manager Stephanie Tillerson, City Clerk Cameron Fant and City Attorney Terry Clark were also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.

- I. Call to Order** –The meeting was called to order by Mayor Kenneth E. Gist at approximately 5:30 p.m.
- II. Approval of Minutes**– Mayor Gist asked for a Motion to approve the Agenda for the May 26, 2015 regular scheduled City Council Meeting. A Motion was made by Councilperson Sloan and a Second was made by Councilperson Smith. The vote to approve the Agenda for the May 26, 2015 regular scheduled City Council Meeting was unanimous. Next Mayor Gist asked for a Motion to approve the Minutes of the April 28, 2015 regular scheduled City Council Meeting. Councilperson Durham made the Motion to approve the Minutes of the April 28, 2015 regular scheduled City Council Meeting and his Motion was followed by a Second from Councilperson Sloan. The vote to approve the Minutes of the April 28, 2015 regular scheduled City Council Meeting was unanimous.
- III. Mayor's Report**
Mayor Gist reminded Council about Pigg in the Park that would take place on Friday and Saturday. Next Mayor Gist encouraged Council to meet with Stephanie or Cam if they had any questions about the budget. After that Mayor Gist asked Council to try to attend the ribbon cuttings for new businesses and also try to stop by and meet and greet with business owners on Main Street.
- IV. Public Comment – None**
- V. Presentation – Stone Soup Update.** Mayor Gist called Karyn Page-Davies to the Floor to talk about Stone Soup. Mrs. Davies took the Floor and thanked Council for allowing Stone Soup to take place. Mrs. Davies said they had 3 days of great comradery. Mrs. Davies said the people from out of town who attended said they loved the City. Mrs. Davies said the only complaints were not enough restaurants and no lodging in town. Mrs. Davies said it was the biggest turnout yet for Stone Soup and she hoped Council would continue to support Stone Soup.
- VI. Agenda Request - Request for Council to Approve the City Manager to extend the current lease with Blanchard Machinery for one (1) New CAT Model (backhoe) for an additional five (5) years**

to expire August 30, 2020; monthly payment not to exceed \$752.07. Mayor Gist called Public Works Director Lee Bailey to the Floor. Bailey informed Council that the current lease with Blanchard Machinery was about to expire. Bailey said this request is for a new 5 year lease on a new piece of equipment. Bailey said the payments would be split and paid from the sewer and street departments. Bailey said the payment amount would not increase. Next Bailey answered a couple questions from Council. After that Mayor Gist asked for a Motion to allow the City Manager to enter into a new lease with Blanchard Machinery for one new CAT Model backhoe for a five year period that would expire on August 30, 2020 with monthly payments not to exceed \$752.07. Councilperson Sloan made the Motion and it was followed by a Second from Councilperson Durham. The Vote to allow the City Manager to enter into a new lease with Blanchard Machinery for one new CAT Model backhoe for a five year period that would expire on August 30, 2020 with monthly payments not to exceed \$752.07 was unanimous.

VII. First Reading –

- A. To Provide for the Adoption of an Ordinance to Amend Section 8-3-2 of the Code of Ordinances of the City of Woodruff pertaining to Stopping, Standing or Parking a Vehicle on a sidewalk.** Mayor Gist called City Attorney Terry Clark to the Floor. Clark informed Council that South Carolina already had a state statute but it required the police officer to actually see the driver park illegally. Clark said that this new Ordinance provides that the owner of the vehicle be liable for the ticket and the police officer would not be required to see the driver park the vehicle. Clark said that the fine would be \$25 for this ticket. Clark said it was his understanding that the Police Chief was going to hand out flyers and issue warnings on the first offense to give the citizens time to get adjusted to this Ordinance. Next Clark answered a couple various questions from Council. After that Mayor Gist asked for a Motion to provide for the Adoption of an Ordinance to Amend Section 8-3-2 of the Code of Ordinances of the City of Woodruff pertaining to Stopping, Standing or Parking a Vehicle on a sidewalk. A Motion was made by Councilperson Sloan and a Second was made by Councilperson Smith. The Vote to provide for the Adoption of an Ordinance to Amend Section 8-3-2 of the Code of Ordinances of the City of Woodruff pertaining to Stopping, Standing or Parking a Vehicle on a sidewalk was unanimous.
- B. To Provide for the Adoption of a City Operating Budget, Its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016.** Mayor Gist called City Manager Stephanie Tillerson to the Floor. Tillerson informed Council that in order to meet our required state obligation the First Reading is for title only. Tillerson said that at this time Council is still in the budget process and a Public Hearing would be scheduled for June 15. After that Mayor Gist asked for a Motion to provide for the Adoption of a City Operating Budget, its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016 (first reading). A Motion was made by Councilperson Smith and a Second was made by Councilperson Sloan. The Vote to provide for the Adoption of a City Operating Budget, its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016 (first reading) was unanimous.
- C. To Provide for the Adoption of a Millage Rate, Its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016.** Mayor Gist called City Manager Stephanie Tillerson to the Floor. Tillerson informed Council that in order to meet our required state obligation the First Reading is for title only. Tillerson said that at this time Council is still in the budget process and the Millage Rate would be based on the operating budget and a Public Hearing would be scheduled for June 15. After that Mayor Gist asked for a Motion to provide for the Adoption of a Millage Rate, its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016 (first reading). A Motion was made by Councilperson Durham and a Second was made by Councilperson Sloan. The Vote to provide for the Adoption of a Millage Rate, its Execution and Effects, for the Fiscal Period July 1, 2015 through June 30, 2016 (first reading) was unanimous.

- VIII. Other Business - Mayor Gist Called City Manager Tillerson to the Floor.** Tillerson told Council to see the department reports in drop box and then Tillerson called Police Chief Bledsoe to the Floor. Chief Bledsoe took the Floor and read thru his monthly report with Council. Bledsoe told Council that Officer Jones had completed a class and he is K9 certified meaning he can train and certify other officers. After that Bledsoe answered a couple questions from Council. Next City Manager Tillerson called City Clerk Cam Fant to the Floor. Fant took the Floor and gave Council an update on the latest sewer billing and hospitality tax cycle. Next Fant gave an update on the cash and cash investments as of 5/26/15. Next Fant went thru the budget report for the ten months ending April 30, 2015. Fant told Council that the general fund expenses were 6% points below the ideal remaining percentage amount on the report. Fant said that this was 1% point worse than last month. Fant told Council that to put this in perspective imagine at the end of the fiscal year we receive all the revenue we budgeted for and the expenses ended up being 6% higher than budgeted. Fant said that would mean we over spent by approximately \$106,000. Fant said over the past 3 years that the City has actually received more general fund revenue than budgeted and he hoped that this trend would continue for fiscal year 14/15. Fant said if the revenue comes in higher and by also trying to control and limit spending we could actually reduce the projected deficit that we currently have. Fant said City Manager Tillerson has already told the department heads to try and hold off spending money until the next fiscal year. After that Fant answered a couple various questions from Council. Next City Manager Tillerson took the Floor. Tillerson reminded Council about the Farmers Market on Thursday afternoons on Main Street. Tillerson told Council that we have already had a pre-bid meeting for McKinney Park and bids would be due next week. Tillerson told Council that the County would have a cricket team that would be playing at the leisure center in Woodruff because it is the only field in the County suitable to play cricket on. Tillerson told Council that Alyson was working on a traffic study to help slow traffic down on Main Street. Tillerson reminded Council about Piggins in the Park that would take place on Friday and Saturday. Tillerson also told Council that DCI had started construction and hoped to open by January of next year.
- IX. Executive Session – To Discuss Personal Matter.** At approximately 6:26 Mayor Gist asked for a Motion to enter into Executive Session. A Motion was made by Councilperson Smith and a Second was made by Councilperson Sloan. The Vote to enter into Executive Session was unanimous. At 7:01 p.m. Mayor Gist asked for a Motion to come out of Executive Session. Councilmember Smith made the Motion and a Second was made by Councilmember Norman. The vote to come out of Executive Session passed unanimous. No action was taken.
- X. Adjourn-** At 7:02 p.m. Mayor Gist asked for a Motion to adjourn the Council Meeting. Councilmember Arnold made the Motion and it was followed by a Second from Councilmember Norman. The Vote to Adjourn was unanimous.



Cameron G. Fant, CPA
Finance Director/Clerk to Council
City of Woodruff