



**Regular City Council Meeting
City Council Chambers
231 East Hayne Street
Tuesday, December 15, 2015
5:30 p.m.**

(These minutes are subject to approval at the January 26, 2015 City Council Meeting)

City Council met this date with all members present except for Councilperson Norman. City Manager Lee Bailey, City Clerk Courtney Greene and City Attorney Terry Clark were also in attendance. Notice of the meeting was faxed to the media the week prior to the meeting and posted on the bulletin board at City Hall in advance according to the Freedom of Information Act.

- I. Call to Order**—The meeting was called to order by Mayor Kenneth E. Gist at approximately 5:30 p.m. Councilperson Sloan made a motion and a second was made by Councilperson Kennedy to accept the agenda as written. The agenda was unanimously approved as presented.
- II. Approval of Minutes**— Mayor Gist asked for a Motion to approve the minutes for the November 17, 2015 regular scheduled City Council Meeting. Councilperson Sloan noted a mistake in the minutes. Mr. Bailey made note of the needed correction and stated the correction would be made. A motion was made to accept the corrected minutes by Councilperson Smith and a second was made by Councilperson Kennedy. The vote was unanimous.
- III. Old Business**- Second of Reading To Amend The Code of Ordinances of The City of Woodruff by Adding To Chapter 1 of Title 9 Offenses a New Section 9-19 "Chronic Nuisance Property". Attorney Clark took the floor and gave a recap of the ordinance. No questions were asked. Mayor Gist asked for a motion. A motion was given by Mayor Pro Tem Durham followed by a second from councilperson Kennedy. The vote was unanimous.
- IV. New Business**- City Manager Bailey presented the 2016 Regular scheduled Council meeting dates. Mr. Bailey explained that the May & December dates have been changed due to the holidays. Mayor Gist asked for a motion and councilperson Kennedy fulfilled the request. Councilperson Smith made a second. The vote was unanimous. Next on the agenda was a resolution to provide a match of \$14,500 for the CDBG Block Grant. Council asked Mr. Bailey several questions about the estimated cost to demo the building. Mr. Bailey explained that the match portion of the grant was 10% of the construction cost and that the City could ask for a reduction in the match amount from the department of commerce. Councilperson Arnold asked if the estimated cost seemed high for the demolition. Mr. Bailey responded that the cost was for budget purposes and bids

should be lower. Mayor Gist asked for a motion to approve the resolution. Councilperson Smith made the motion and it was followed by a second from Councilperson Sloan. The vote was unanimous. Next on the agenda was Lesley Kelly with McGregor & Company. Ms. Kelly gave an update on the audit process and any findings. She informed council that she would return in January to go over the numbers.

V. **Other Business** – Mr. Bailey briefly went over the department reports and gave Council a report on the homicide that had occurred last week. Mr. Bailey also informed Council that Alyson Leslie would be moving from the office on Main St to City Hall. Mr. Bailey then gave an update on the financial status.

VI. **Executive Session** – Mayor Gist asked for a motion to go into executive session at 6:05pm. Councilperson Kennedy made the motion and a second was given by Councilperson Smith. The vote was unanimous. Mayor Gist then asked for a motion to come out of executive session at 6:09 p.m. Councilperson Smith made a motion followed by a second from Councilperson Kennedy. The vote was unanimous. Mayor Gist asked for a motion to go back into the regular meeting a motion was made by Councilperson Kennedy followed by a second from Councilperson Smith. The vote was unanimous.

VII. **Adjourn**- Mayor Gist asked for a motion to adjourn at 6:10 p.m. A motion was made by councilperson Smith and it was followed by a second from Councilperson Sloan. The vote to adjourn was unanimous.



Lee Bailey
City Manager
City of Woodruff