



**Regular Council Meeting
231 East Hayne Street
Tuesday, March 28th, 2023
5:30 p.m.**

(These minutes are subject to approval at the regular April 2023 meeting)

City Council met on this date with the following council members: Kelley, Norman, Sloan, Durham, Wood, Arnold, and Mayor Gist in attendance. City Manager Lee Bailey, City Attorney Terry Clark and City Clerk Bekki Phillips were also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.

I. Call to Order- The meeting was called to order by Mayor Gist at 5:32 p.m.

II. Approval of Minutes-

A motion was made by Councilwoman Sloan to accept the minutes from the Regular Council Meeting and Public Hearing from February 28th, 2023, minutes as written. A second was made by Councilman Wood. The vote passed unanimously.

III. Approval of the Agenda of the March 28th, 2023, City Council Meeting A motion was made by Councilman Durham to accept the agenda as written. A second was made by Councilwoman Kelley. The vote passed unanimously.

IV. Old Business

- A. Second Reading of Ordinance Number 22-001-FY To Provide for A Revised FY 2022-2023 Operating and Capital Budget. Presenter: Lee Bailey; City Manager.** Bailey stated that this is a revision to current budget ordinance. Bailey Stated there has been no change since first reading. A motion was made by Councilman Wood to accept second reading of Ordinance 22-001-FY as written. A second was made by Councilwoman Norman. The vote passed unanimously.
- B. Second Reading of Ordinance Number 23-003 to Amend Title 4 of the Code of Ordinances of the City of Woodruff to Add Chapter 2 Entitled "Wastewater Pretreatment". Presenter: Lee Bailey; City Manager.** Bailey stated that this program is designed to help protect The City's treatment plant from harmful wastewater. Bailey stated there has been no change since first reading. A motion was made by Councilman Durham to accept second reading of Ordinance 23-003 as written. A second was made by Councilman Wood. The vote passed unanimously.
- C. Second Reading of Ordinance Number 23-004 to Annex into the City of Woodruff, a Tract of Land Containing 36.38 Acres Located 5590 Highway 101 Tax Map # 4-18-00-029.00. Presenter: Lee Bailey; City Manager.** Bailey stated there has been no change since first reading. Mr. Bailey stated that this is being annexed into City by 100% method. A motion was made by Councilwoman Sloan to accept second reading of Ordinance 23-004 as written. A second was made by Councilman Durham. The vote passed unanimously.
- D. Second Reading of Ordinance 23-005 to Zone a Tract of Land Containing 36.38 Acres located 5590 Highway 101 to I-2 Heavy Industrial. Presenter: Brandon McMahan; Planning Director.** McMahan stated that planning commission met on March 9th, 2023, and has made a recommendation to approve this zoning. McMahan stated that that was all the new information that he had at this time. A motion was made by Councilman Durham to accept second reading of Ordinance 23-005 as written. A second was made by Councilman Wood. The vote passed unanimously.
- E. Second Reading of Ordinance 23-006 to Rezone a parcel of Land Containing 97.18 Acres, Located on Fountain Inn Rd and Old Orchard Rd. from Interim R-3, Multi-Family Residential Use District to R-3 Multi-Family Residential Use District. Presenter: Brandon McMahan; Planning Director.** McMahan stated that was no new information since first reading. A motion was made by

Councilman Wood to accept second reading of Ordinance 23-006 as written. A second was made by Councilwoman Sloan. The vote passed unanimously.

V. New Business

- A. **Recognition of Woodruff Police Officers for Outstanding Service.** Presenter: Greg Ryan; Chief of Police. Chief Ryan wish to recognize 3 officers for their great outstanding work they all did when responding to a shooting that happened on February 25th,2023. The 3 officers were Brian Wojtun, Dalton Anderson, and Kylie Quin. They all received a certificate from the Chief.
- B. **First Reading of Ordinance 23-009 to Amend Title 8, Chapter 3, Section 13 of The Code of Ordinances of The City of Woodruff to Delete Section 13 in it's Entirety and To Add A New Section 13 to Allow for Towing Abandoned Vehicles.** Presenter: Lee Bailey; City Manager. Bailey stated that this ordinance will allow the city to tow a car if parked or abandoned in a public parking space. The tow company will then store it until someone claims the vehicle. All fees will to be paid by the owner of the car. A motion was made by Councilwoman Sloan to accept first reading of Ordinance 23-009 as written. A second was made by Councilwoman Norman. The vote passed unanimously.
- C. **First Reading of Ordinance 23-008 Authorizing the City of Woodruff to Enter into an Intergovernmental Agreement to Participate in One or More Local Revenue Service Programs and Other Matters Relating Thereto.** Presenter: Lee Bailey; City Manager. Bailey stated that the MASC has requested the City adopt the ordinance to continue to participate in the insurance collection program, brokers tax, and business license program. A motion was made by Councilman Wood to accept first reading of Ordinance 23-008 as written. A second was made by Councilman Arnold. The vote passed unanimously.
- D. **First Reading of Ordinance 23-007 to Rezone a parcel containing a total of 0.191 Acres, more or less, and located at 162 Wofford Street from R-1 to R-2A Single Family and Duplex Residential Use District.** Presenter: Brandon McMahan; Planning Director. McMahan stated that planning commission had met and has made the recommendation to approve the rezoning. A motion was made by Councilwoman Sloan to accept first reading of Ordinance 23-007 as written. A second was made by Councilman Wood. The vote passed 5-2 with Kelley and Durham voting against.
- E. **Resolution 23-003 To Adopt the Spartanburg County Multi-Jurisdictional Hazard Mitigation Plan.** Presenter: Lee Bailey; City Manager. Bailey Spartanburg County has requested we execute the resolution to allow for the opportunity for federal FEMA funding if a disaster was to happen in Woodruff. Bailey stated he sees no issues with executing the resolution to have the opportunity to receive federal funding if needed. A motion was made by Councilwoman Sloan to accept Resolution 23-003 as written. A second was made by Councilwoman Kelley. The vote passed unanimously.
- F. **Acceptance of Petition for Annexation for Spartanburg County School District Four Tax Map Numbers 4-33-00-030.01 , 4-33-00-028.01 ,4-33-00-028.00 ,4-33-00-027.03 , 4-33-00-027.02 , and 4-33-00-025.04 .**Presenter: Lee Bailey; City Manager. Bailey stated that this is the petition to annex the new high school land into the city. Mr. Bailey stated that this is only the petition. A motion was made by Councilman Durham to accept the petition as written. A second was made by Councilwoman Sloan. The vote passed unanimously.
- G. **First Reading of Ordinance 23-010 to Repeal the Current Zoning Ordinance and Adopt a New Zoning Ordinance, Use Table, and Map.** Presenters: Bill Eubanks & Brandon McMahan. McMahan stated that this is just to streamline the current zoning ordinance. McMahan stated this will clear up some definitions, sign regulations and design standards in the overlay district. A motion was made by Councilman Arnold to accept first reading of Ordinance 23-009 as written. A second was made by Councilman Durham. The vote passed unanimously.

VI. Business Updates.

- A. The reports were received by council. The Mayor and Council had no comments regarding the reports.
- B. A motion was made by Councilwoman Sloan to accept the financial report as written. A second was made by Councilman Durham. The vote passed unanimously.
- C. City Manager Lee Bailey gave his city manager updates. Mr. Bailey stated that there are flyers going out about all upcoming events, sewer Project on Hwy 101 should be completed in the next 30 days.
- D. A motion was made by Councilwoman Sloan to enter Executive Session. A second was made by Councilman Durham. The motion passed unanimously. Executive session was entered at 6:11 PM. A motion was made by councilman Durham to exit executive session. A second was made by councilwoman Kelley. A motion was made by councilman Wood to re-enter into regular council meeting. A second was made by councilwoman Norman. The vote passed unanimously. Regular session was re-entered at 6:42 PM. Mayor asked for a motion to approve the changes to layout of the PD "Planned Development" zoning related the to project "Hyper "as proposed layout. A motion was made by Councilman Durham to approve this change. A second was made by Councilwoman Sloan. The vote passed unanimously.

VII. **Adjourn-** A motion was made by Councilwoman Norman to adjourn the meeting. A second was made by Councilman Wood. The vote passed unanimously. The meeting adjourned at 6:43 pm.

Attest:


Bekki Phillips
City Clerk