



**Regular Council Meeting  
City Council Chambers  
231 East Hayne Street  
Tuesday, September 26th, 2017  
5:30 p.m.**

**(These minutes are subject to approval at the regular October 2017 meeting)**

**City Council met on this date with all council members in attendance, except Councilman Tony Kennedy. City Manager Lee Bailey, City Attorney Terry Clark and City Clerk Sophie Spivey were also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.**

- I. Call to Order-** The meeting was called to order by Mayor Brad Burnett at 5:32 p.m.
  
- II. Mayor's Report & Approval of Minutes-**
  - A. Mayor's report: The Mayor discussed the Healthy Communities/Spartanburg program. The Mayor mentioned that the MASC held a meeting here today and it was nice to see people from all over the state here for the class. The Mayor also mentioned that the meetings with developers and those interested in developing Woodruff are a good thing for us.
  
  - B. A motion was made by Councilman Smith to accept the minutes from the August 29<sup>th</sup>, 2017 Public Hearing as written. A second was made by Councilman Sloan. The vote passed unanimously.  
A motion was made by Councilman Durham to approve the regular council meeting minutes from August 29<sup>th</sup>, 2017 as written. It was seconded by Councilwoman Sloan. The vote passed unanimously.

### III. Old Business

#### A. **Second Reading of Ordinance Number 17-010 to Amend Section 8, Chapter 2, Title 9 of the Code of Ordinances.**

City Manager Lee Bailey discussed allowing businesses to use the sidewalks outside of their building for sales or for guests to eat. There are specific rules to keep it under control and they would have to get an encroachment permit each year. There were no changes from the first reading. A motion was made by Councilwoman Sloan to accept the second reading of Ordinance Number 17-010. A motion was made by Councilman Arnold. The vote passed unanimously.

#### B. **Second Reading of Ordinance Number 17-009 to amend Article III of the Zoning Ordinance for the Purposes of Redefining the definition of a "Day Care Center".**

City Attorney Terry Clark discussed how this ordinance will clarify the previous ordinance. There are no changes from the first reading. A motion was made by Councilwoman Sloan to accept the Second reading of Ordinance 17-009. A motion was made by Councilman Smith. The vote passed unanimously.

#### C. **Second Reading of Ordinance Number 17-012 to Amend and Ordinance Providing for Reimbursement for Public Infrastructure for the Purposed of Economic Development.**

City Manager Lee Bailey discussed how we had lots of interest in development here, but there needs to be a little boost to get developers into Woodruff. There are no changes from the first reading. A motion was made by Councilman Arnold to accept the second reading of Ordinance number 17-012. The second was given by Councilman Durham. The vote passed unanimously.

### IV. New Business

#### A. **Resolution to provide matching dollars for the Hometown Economic Development Grant.**

Alyson Smith discussed how the Hometown Economic Development Grant will add to our existing program. It requires a 5% match from the city. A motion was made by Councilwoman Norman to accept the Resolution. The motion was seconded by Councilman Durham. The vote passed unanimously.

**B. First reading of Ordinance number 17-013 to Amend Article V, Section 1 of the Code of Ordinances for the purpose of reclassifying nursing homes and continuing care facilities.**

City Manager Lee Bailey discussed that Woodruff Manor is being sold. In 1986 the zoning allowed for the use as a nursing facility. When the 2005 zoning map was updated, the plat was set to residential only. The usage table to be changed is a temporary fix to allow the nursing home to be rebuilt in the event of a disaster, however a major change to all zoning will be visited in the upcoming comprehensive plan. A motion was made by Councilman Smith to accept the first reading of Ordinance 17-013. A second was given by Councilman Durham. The vote passed unanimously.

**V. Other Business-**

- A. The reports were received by the council. The mayor said the police department report was very detailed. Fire Chief Wade Godfrey spoke on staffing. He said they are now staffed with 3 persons from 9 to 6 (2 in the city, one at Cavins). This doesn't help the department meet OSHA standards. A joint agreement with Poplar Springs at their Switzer station would allow us to benefit from the use of an extra man from PSFD as they would benefit from ours.
- B. A motion was made by Councilwoman Sloan to approve the financial statement. The motion was seconded by Councilman Durham. The vote passed unanimously.
- C. City Manager Lee Bailey gave the update. He stated it was a very busy month with the MASC meeting for Risk Management. He talked about the code enforcement ride along and explained the codes process. He has been trying very hard to sell Woodruff to those interested in developing it and it is going to pay off in time. He said next month they will have an RFQ for an Financial Advisor.

**VI. Executive Session**

- A. S.C Code 30-4-70(a)(2) Contractual Agreements related to the Fire Service Area. A motion was made by Councilman Smith to enter executive session. The motion was seconded by Councilwoman Sloan. The vote passed unanimously. Executive session entered at 5:56 p.m.



**VII. Adjourn-** A motion was made by Councilman Smith to adjourn the meeting. A second was made by Councilwoman Sloan. The vote passed unanimously. The meeting adjourned at 6:38PM.

Attest:

A handwritten signature in black ink, appearing to read 'Sophie S. Spivey', written over a horizontal line.

Sophie S. Spivey  
City Clerk/Treasurer