



**Regular Council Meeting  
City Council Chambers  
231 East Hayne Street  
Tuesday, November 28th, 2017  
5:30 p.m.**

**(These minutes are subject to approval at the regular December 2017 meeting)**

**City Council met on this date with all council members: Arnold, Norman, Kennedy, Sloan, Gist, Dickard and Mayor Burnett in attendance. City Manager Lee Bailey, City Attorney Terry Clark and City Clerk Sophie Spivey were also present. New council members were sworn in prior to the meeting. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.**

- I. Call to Order-** The meeting was called to order by Mayor Brad Burnett at 5:40 p.m.
  
- II. Mayor's Report & Approval of Minutes-**
  - A. Mayor's report: The mayor discussed the fire service area with the 3 departments in the lower part of the county and how it should have included Woodruff, but the process is too complex at this time. He said we are working towards Woodruff being apart of that, but more information will follow at a later date.
  - B. A motion was made by Councilman Gist to approve the agenda of the stated council meeting. It was seconded by Councilman Arnold. The vote passed unanimously.
  - C. A motion was made by Councilwoman Sloan to accept the minutes from the October 24<sup>th</sup> 2017 regular council meeting as written. A second was made by Councilwoman Sloan. The vote passed unanimously.
  - D. A motion was made by Councilwoman Sloan to approve the minutes from the October 24<sup>th</sup> 2017 Public Hearing. A second was made by Councilman Kennedy. The vote passed unanimously.
  
- III. Election of Mayor Pro-Tem**

- A. The mayor asked if there were any volunteers to take the position of Mayor Pro-Tem for the coming term. Councilman Kennedy was nominated. A vote of the council was made and Councilman Kennedy was elected Mayor Pro-Tem for the coming term.

#### IV. Old Business

- A. **Second reading of Ordinance number 17-015 to sell property located on the Northeast side of Armory Drive.**

City Manager Lee Bailey explained there had been no changes to the ordinance since the first reading. This is to swap out land for an easement. A motion was made by Councilman Kennedy to accept the second reading of Ordinance number 17-015. A second was given by Councilwoman Sloan. The vote passed unanimously.

- B. **Second Reading of Ordinance Number 17-019 to Establish new fees for service performed by the Police Department.**

City Manager Lee Bailey explained there had been no changes since the first reading of this ordinance. He said this is for administrative fees for reports for non-involved parties, also a fee for fingerprinting. This is to break even, not generate revenue. A motion to approve Ordinance number 17-019 was made by Councilwoman Sloan. The motion was seconded by Councilwoman Norman. The vote passed unanimously.

#### V. New Business

- A. **Resolution Number 17-009 for the approval of First Tryon to be the Financial Advisor for the purposes of providing financial advise for the city.**

City Manager Lee Bailey explained how financial advisors are used for bonds and are helpful with rates. They do not charge to be available, only if they do work for you. A motion was made to accept Resolution number 17-009 by Councilman Gist. The motion was seconded by Councilman Kennedy. The vote passed unanimously.

- B. **Resolution number 17-010 for Supporting the Local Match for the CDBG Grant Program.**

City Manager Lee Bailey discussed the awarding of the CDBG grant we applied for. It took months of preparation with the staff and we were awarded \$498,970.00. Our part is 10% of this grant, or \$49,897.00. We can make this match ½ of the engineering portion this fiscal year, and ½ next fiscal year, we also have the option to pay the match all at once. This is the old right of way that includes the road that runs behind it. This is to connect the downtown to the park, add parking and beautification. A motion was made by Councilwoman

Sloan to accept Resolution number 17-010. A second was made by Councilman Gist. The vote passed unanimously.

C. **Resolution Number 17-011 for the purpose of statewide mutual aid agreement for emergency and disaster response with the fire department.**

City Manager Lee Bailey explained that this agreement ensures we get additional assistance and response in the event of a natural disaster, as well as we respond in kind. The state makes sure that we are covered if we are called to assist across the state. A motion was made by Councilwoman Sloan to accept Resolution Number 17-011. A second was made by Councilman Arnold. The vote passed unanimously.

D. **Resolution Number 17-012 for the purpose of mutual aid between the Woodruff Police department and various local sheriff's agencies and police departments.**

City Manager Lee Bailey said this is a mutual aid agreement between Spartanburg County, Laurens County, the City of Spartanburg, and the City of Mauldin. This allows us to give or receive help with these departments. The old agreement had expired. A motion was made by Councilman Gist to accept Resolution Number 17-012. A second was given by Councilman Dickard. The vote passed unanimously.

E. **Resolution Number 17-013 for the Purpose of Adopting the Spartanburg County Hazard Mitigation Plan.**

City Manager Lee Bailey explained that we can not get refunded with federal funds in the event of a disaster without this agreement. It had to be renewed by January 1<sup>st</sup> 2018. A motion was made by Councilwoman Sloan to accept the Resolution 17-013. A second was made by Councilman Dickard. The vote passed unanimously.

VI. **Other Business-**

A. The reports were received by the council. No discussion was needed.

B. City Manager Lee Bailey discussed how we are in the "lean" times where little to no revenue comes in. He said we look very strong compared to two years ago when we had to take out a TAN to stay alive. We are stable and all departments look good with their budgets. They are still required to get a PO for any purchase over \$500.00. A motion was made by Councilwoman Sloan to accept the financial report. A second was given by Councilman Arnold. The vote passed unanimously.

C. City Manager Lee Bailey gave the city manager updates. He said that Roebuck Fire Department's insurance is paying to fix the fire station from the incident a few months back. He also said the fire truck has been repaired. Mr. Bailey reminded everyone of the Christmas party and explained that he hired a sewer supervisor who will start in December. He will be a good fit. The audit is underway, the firm is slow, but no issues are known at this time. Also the Spartanburg County Municipal Association Christmas party is December 14<sup>th</sup>. He reminded everyone of the upcoming Christmas Parade and reminded everyone of the hard work we are doing on economic development. Councilwoman asked Bailey about the sewer log, and he responded it was being kept. Councilman Arnold welcomed the new council members and praised the city manager for all his hard work. Councilman Arnold also said the Christmas decoration were the best ever.

**VII. Adjourn-** A motion was made by Councilwoman Sloan to adjourn the meeting. A second was made by Councilman Kennedy. The vote passed unanimously. The meeting adjourned at 6:13PM.

Attest:



Sophie S. Spivey  
City Clerk/Treasurer