

**Regular Council Meeting  
City Council Chambers  
231 East Hayne Street  
Tuesday, January 24th, 2017  
5:30 p.m.**

---

**(These minutes are subject to approval at the regular February 2017 meeting)**

**City Council met on this date with Councilwoman Norman and Councilman Smith absent. Interim City Manager/City Attorney Terry Clark and City Clerk Sophie Spivey were also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.**

- I. Call to Order-** The meeting was called to order by Mayor Brad Burnett at 5:33 p.m.
- II. Mayor's Report & Approval of Minutes-** A motion was made by Councilman Kennedy to accept the meeting minutes from December 20th 2016 as written. The motion was seconded by Councilman Sloan. The vote passed unanimously. Councilwoman Norman was absent for this vote.

The mayor mentioned the goodbye luncheon for Chief Bledsoe and said that we had gotten some good resumes for the chief position. The mayor said that he has had several good meetings about interest in Woodruff by developers. The owner of the property that was discussed last meeting has not contacted the city again about the donation. The mayor also mentioned he was interested in an upward adjustment of pay and that the phone system needed to be upgraded.

- III. Financial Audit Report FY 15-16**

Leslie Kelley of McGregor and Associates presented the audit to council. She said no new policies had been adopted since the last audit and there were no significant difficulties with the audit. She said there were no findings or material weaknesses. She further stated the General Fund had increased due to conservative budgeting and the surplus allowed the city to avoid a Tax Anticipation Loan (TAN) this year. S

**IV. Old Business**

There was no old business to discuss.

**V. New Business**

- a. **Election of a Mayor Pro-Tem** – A motion was made by Councilman Durham to elect Councilwoman Sloan as Mayor Pro-Tem. The motion was seconded by Councilman Arnold. The vote passed unanimously.
- b. **Appointment of Municipal Judge**- Interim City Manager Terry Clark stated it was time once again to appoint city judge for another term. A motion was made by Councilman Arnold to appoint Vicky Rae Smith as municipal judge for another year. The motion was seconded by Councilwoman Sloan. The vote passed unanimously.
- c. **Amendment to Policy and Procedures Manual**- Interim City Manager Terry Clark discussed the policy in practice of not allowing sewer and water to be turned on for customers who have two or more accounts past due more than thirty days without bringing all accounts up to date. He stated this amendment would codify what had been the practice. The mayor read the resolution. A motion was made by Councilman Arnold to accept the resolution to make the change to the Policy and Procedures manual. The motion was seconded by Councilman Kennedy. The vote passed unanimously.
- d. **Proclamation to honor persons who maintained the Main Street Clock**- Interim City Manager Terry Clark presented the proclamation that the mayor read. A motion was made by Councilman Durham to accept the proclamation to Honor Johnny Sexton and Peter Knapp for maintaining and repairing the Main Street Clock by placing a plaque to that effect at the base of the clock. The motion was seconded by Councilwoman Sloan. The vote passed unanimously.
- e. **Proclamation for cervical cancer awareness day**- (*nunc pro tunc*). Interim City Manager Terry Clark stated the proclamation came from the City of Columbia and was for a date that passed before this council meeting. The proclamation would be to recognize the date after it took place. The mayor read the proclamation. A motion was made by Councilwoman Sloan to accept the proclamation. A second was made by Councilman Durham. The vote passed unanimously.
- f. **Resolution to declare 2000 Pierce Arrow Fire Engine as Surplus**- Interim City Manager Terry Clark presented this on behalf of the fire chief. This truck in question was purchased with a matching grant and has a blown engine. The cost to repair exceeds the value. The fire chief wants to strip the truck and scrap what is left. A percentage of the scrap value will have to be returned to the federal government as part of the agreement when the grant was issued to obtain the truck. A motion was made by Councilman Kennedy to accept the

resolution declaring the fire engine as surplus property. A second was made by Councilman Durham. The vote passed unanimously.

**VI. Other Business-**

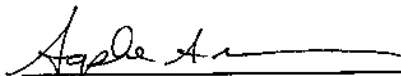
- a. Mr. Clark discussed Allyson Leslie's report that included a kick ball tournament, spring clean-up plans and the Stone Soup Storytelling Festival. Disc Golf was mentioned and then explained by Park Director Will Oliver. Other upcoming activities included a car show in May and Piggini' in the Park in June. Councilwoman Sloan thanked Ms. Leslie for doing such good work promoting the city. She also requested the department heads send reports for council to review. Mr. Clark also thanked Ms. Leslie for her hard work. Councilman Arnold asked about the sewer project, he was told it was almost complete and awaited a final inspection.
- b. The current financial statement was reviewed by council. A motion was made by Councilman Kennedy to accept the financial statement from December. The motion was seconded by Councilwoman Sloan. The vote passed unanimously.

**VII. Executive Session to discuss personnel matter-** A motion was made by Councilman Durham to enter executive session to discuss the search for a city manager. The motion was seconded by Councilman Kennedy. The vote passed unanimously. Executive session was entered at 6:24pm

**VIII. Regular session-** Regular session was entered at 6:56pm. The mayor clarified that all applications sent in would be sent to Terry Clark and then sent to the MASC via our field representative Jeff Shacker. The MASC is to be used exclusively to assist the council in vetting the applicants.

**IX. Adjourn-** A motion was made by Councilman Arnold to adjourn the meeting. A second was made by Councilman Durham. The vote passed unanimously. The meeting adjourned at 6:57p.m.

Attest:



Sophie S. Spivey  
City Clerk/Treasurer