



Regular Council Meeting
City Council Chambers
231 East Hayne Street
Tuesday, March 26, 2019
5:30 p.m.

(These minutes are subject to approval at the regular April 2019 meeting)

City Council met on this date with the following council members: Kennedy, Gist, Dickard, Sloan, Norman, Arnold and Mayor Burnett in attendance. City Manager Lee Bailey, City Attorney Terry Clark and the City Clerk Bekki Phillips were also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.

- I. **Call to Order-** The meeting was called to order by Mayor Brad Burnett at 5:32p.m.
- II. **Mayor's Report & Approval of Minutes-**
 - A. A motion was made by Councilman Gist to accept the minutes from the regular council meeting February 26th, 2019 as written. A second was made by Councilman Kennedy. The vote passed unanimously.
 - B. The Mayor reported that he was very pleased with the concert in the park this past Friday night. He stated there were a lot of people in attendance and not just people from Woodruff but also from surrounding areas.
- III. **Approval of the Agenda of the March 26th, 2019 City Council Meeting**
 - A. A motion was made by Councilwoman Sloan to approve the agenda as written. A second was made by Councilman Arnold. The vote passed unanimously.
- IV. **Old Business**
 - A. **Second Reading of Ordinance 19-002 AUTHORIZING THE CESSATION OF FIRE SERVICES BY THE CITY OF WOODRUFF; AUTHORIZING THE EXECUTION AND DELIVERY OF A CONSOLIDATED FIRE SERVICE AGREEMENT BETWEEN THE CITY OF WOODRUFF, SOUTH CAROLINA AND SPARTANBURG COUNTY, SOUTH CAROLINA TO PROVIDE FOR THE PROVISION OF FIRE SERVICE WITHIN THE MUNICIPAL LIMITS OF THE CITY, THE INCLUSION OF THE CITY'S MUNICIPAL LIMITS AND FIRE SERVICE AREA WITHIN TRINITY FIRE SERVICE AREA (AS AMENDED), AND THE TRANSFER OF CERTAIN FIRE-RELATED ASSETS FROM THE CITY TO THE COUNTY; AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT WITH SPARTANBURG COUNTY; AND OTHER MATTERS RELATING THERETO.** Presenter: Lee Bailey; City Manager. Mr. Bailey stated there is no

change since the first reading. The ordinance is regarding the merger between the Woodruff Fire Department and the Trinity "County" Fire Department for fire service. Spartanburg County has already passed the first reading of their ordinance to make this happen. Mr. Bailey also stated that the ordinance and agreement basically says that the City will terminate fire service and transfer all equipment, real estate and debt and the term is for 40 years. A motion to approve the Second Reading of Ordinance 19-002 as written was made by Councilwoman Sloan. A second was given by Councilman Arnold. The vote passed unanimously.

V. **New Business**

- A. **A. Allow the City Manager to Enter into Contract with Payne, McGinn & Cummins for the purpose of completion of the CDBG Sewer Force Main Project. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated that this contract is for our sewer force main replacement grant that we received. Bids came back within budget for the project. Payne, McGuinn & Cummins were low bidder. The total award for the contract is \$189,107.00. This will be paid out of the grant funds we were awarded. If any change orders are necessary, Mr. Bailey stated that the City has the funds available to cover any additional cost. A motion to allow Mr. Bailey to enter into a contract with Payne, McGinn & Cummins was made by Councilwoman Norman. A second was given by Councilman Kennedy. The vote passed unanimously.
- B. **Allow the City Manager to Enter into Contract with AOS Specialty Contractors for the Purposes of Completion of the CDBG Street Scape Project. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this contract is for the streetscape project. We had to rebid this project and value engineer (VE) some of the work. The City bid the project with a base bid and five (5) alternates. Mr. Bailey said when the City awards the project, we are going to award all the alternates. That will put The City over budget around \$1,000 with no contingency money. A motion to allow Mr. Bailey to enter into a contract with AOS Specialty Contractors was made by Councilman Dickard. A second was given by Councilman Gist. The vote passed unanimously.
- C. **First Reading of Ordinance 19-003 to Revise The City of Woodruff Comprehensive Plan and to Adopt the Revised City of Woodruff Official Zoning Map. Presenter: Jennifer Vissage; City of Woodruff.** Ms. Vissage stated the purpose is to update the City's comp plan and maps. Ms. Vissage also stated they have met with local business owners, non-profits and City staff to update the comp plan. The planning commission has reviewed and approved it along with staff. A motion to approve the First Reading of Ordinance 19-003 as written was made by Councilman Gist. A second was given by Councilwoman Sloan. The vote passed unanimously.
- D. **Acceptance of Petition for Annexation form Nix Tire LLC Block Map # 4-25-00-069.03. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated Greg Nix has petitioned to be inside City limits. He plans on building a new tire store to relocate Waters Tire. The City will have to run a four (4) inch sewer line to his property so he can tie into it with a small pump station. The estimated cost for the force main is under \$10,000. A motion to accept the Petition for Annexation was given by Councilwoman Sloan. A second was given by Councilman Kennedy. The vote passed unanimously.
- E. **Ordinance 19-004 To Annex Into The City of Woodruff, South Carolina, A Tract of Land Consisting of One Parcel of Land, Containing a Total of 4.0 Acres, More or Less, And Located on South Carolina Highway No. 101 Tax Map # 4-25-00-069.03. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated that this is for first reading to annex the parcel of

land for Nix Tire. A motion to approve the First Reading of Ordinance 19-004 as written was made by Councilman Kennedy. A second was given by Councilman Gist. The vote passed unanimously.

- F. **Ordinance 19-005 To Confirm Parcels Containing a Total of 4.0 Acres Located on Highway 101 Shall be Zoned Commercial Use District (C-3) Tax Map # 4-25-00-069.03. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this is for first reading of zoning Mr. Nix's property. Mr. Nix has requested that it be zoned C-3 so that this request fits within The City's zoning requirements for the type of business. A motion to approve the First Reading of Ordinance 19-005 as written was made by Councilwoman Sloan. A second was given by Councilman Gist. The vote passed unanimously.
- G. **Ordinance 19-006 authorizing and Establishing Incentives for Incentive Agreement number 19-001 to Encourage Private Investment in the Incentive Area of the City of Woodruff, and Other Matters Related Thereto. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated that this would be a tool that the City can use to encourage investments in the City and also shows the developer that we are willing to work with them. A motion to approve the First Reading of Ordinance 19-006 as written was made by Councilwoman Sloan. A second was given by Councilman Arnold. The vote passed unanimously.

VI. Other Business-

- A. The reports were received by council. The Mayor and Council had no comments regarding reports.
- B. A motion was made by Councilwoman Sloan to accept the financial report as written. A second was made by Councilman Kennedy. The vote passed unanimously.
- C. City Manager Lee Bailey gave the city manager updates. Mr. Bailey shared that he was well pleased with how the concert in the park turned out. Mr. Bailey thanked the staff for working together to pull it all off. Mr. Bailey mentioned the Fire Department building will have to be fixed soon. Mr. Bailey asked Mayor and Council to look over the 4 renderings for the shell on Main St. that they City now owns.

- VII. Adjourn-** A motion was made by Councilman Gist to adjourn the meeting. A second was made by Councilwoman Sloan. The vote passed unanimously. The meeting adjourned at 6:10 pm.

Attest:



Bekki Phillips
City Clerk