**Regular Council Meeting**
**City Council Chambers**
**231 East Hayne Street**
**Tuesday, February 25, 2020**
**5:30 p.m.**

**(These minutes are subject to approval at the regular March 2020 meeting)**

**City Council met on this date with the following council members: Sloan, Kelley, Dickard, Norman, Arnold, and Mayor Gist in attendance. City Manager Lee Bailey, City Attorney Terry Clark and the City Clerk Bekki Phillips were also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.**

I. **Call to Order-** The meeting was called to order by Mayor Gist at 5:40 p.m.

II. **Mayor's Report & Approval of Minutes-**
   A. A motion was made by Councilwoman Norman to accept the minutes from the Regular Council Meeting January 28th, 2020 as written. A second was made by Councilman Dickard. The vote passed unanimously.
   B. Mayor Gist expressed his thanks to City Council and City Manager Lee Bailey for their hard work.

III. **Approval of the Agenda of the February 25th, 2020 City Council Meeting**
   A. A motion was made by Councilwoman Sloan to accept the agenda as written. A second was made by Councilman Arnold. The vote passed unanimously.

IV. **Citizens Request to Appear**
   A. Domenica Cesare appeared and thanked Mayor and Council for the revisions to the Pet Ordinance. Cesare asked council to revisit the restrictions made in reference to tethering of animals.

V. **Old Business-**
   A. **Second Reading of Ordinance 20-000 to Create the Woodruff Livability Court. Presenter: Terry Clark; City Attorney.** Mr. Clark stated there has been no change since first reading. Mr. Clark stated this court will hear all cases related to property maintenance violations, hospitality fees, business license fees. A motion to approve the second reading of Ordinance 20-000 as written was made by Councilwoman Sloan. A second was made by Councilman DIckard. The vote passed unanimously.
   B. **Second Reading of Ordinance 20-003 to Annex into the City of Woodruff a Tract of Land Containing 36.33 Parcel # 4-26-00046.00 located at 555 Cavins Road. Presenter:**

**Lee Bailey; City Manager.** Mr. Bailey stated there has been no change since first reading. Mr. Bailey stated this ordinance is to annex into the city the tract of land on Cavins Road for a potential development. A motion to approve the second reading of Ordinance 20-003 as written was made by Councilman Dickard. A second was made by Councilwoman Sloan. The vote passed unanimously.

C. **Second Reading of Ordinance 20-001 To Annex into The City of Woodruff a Tract of Land Containing 4.00 Acres Parcel # 4-26-00-046.02 Located at 1100 E. Georgia St. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated there has been no change since first reading. Mr. Bailey stated this ordinance is to annex into the city the 4 acres located at 1100 E. Georgia Rd. for potential development. A motion to approve the second reading of Ordinance 20-001 as written was made by Councilwoman Sloan. A second was made by Councilman Dickard. The vote passed unanimously.

D. **Second Reading of Ordinance 20-002 to Annex into the City of Woodruff a Tract of Land Consisting of 22.77Acres Parcel # 4-26-00-200.01 Located on E. Georgia Road. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated there has been no change since first reading. Mr. Bailey stated that this ordinance is to annex into the city 22.77 acres of land on East Georgia Road for a potential development. A motion to approve the Second reading of Ordinance 20-002 as written was made by Councilman Arnold. A second was made by Councilwoman Norman. The vote passed unanimously.

E. **Second Reading of Ordinance 20-004 to Annex into the City of Woodruff a Tract of Land Consisting of 0.85 Acres Parcel # 4-25-00-069.02 located at 161 Sloan Road. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated there has been no change since first reading. Mr. Bailey stated that this ordinance is to annex into the city a tract of land that is owned by Piedmont natural Gas. A motion to approve the Second reading of Ordinance 20-004 as written was made by Councilwoman Sloan. A second was made by Councilman Arnold. The vote passed unanimously.

F. **Second Reading of Ordinance 20-009 to Amend Title Six of the Code of Ordinances of the City of Woodruff to Add a Chapter 4 Entitled "Sheltering and Humane Tethering Requirements for Animals" Presenter: Lee Bailey; City Manager.** Mr. Bailey stated there has been no change since first reading. Mr. Bailey that this ordinance changes our current animal ordinance and it specifically addresses care to dogs. The ordinance resembles what Spartanburg County adopted last year. A motion to table the motion to a later date was made by Councilman Dickard. A second was made by Councilwoman Sloan. The vote passed unanimously.

VI. **New Business**

A. **First Reading of Ordinance 20-012 to Amend Article VI of the City of Woodruff, Zoning Ordinance to Increase the Maximum Building Height Dimensional Requirement for Zoning District R-3. Presenter: Lee Bailey, City Manager.** Mr. Bailey that this ordinance is to amend our zoning ordinance to increase the maximum height of a building to 90 ft. Our current ordinance limits the building height at 60 feet. The proposed ordinance will extend that height to 90 feet. A motion to approve the First reading of Ordinance 20-012 as written was made by Councilwoman Sloan. A second was made by Councilwoman Kelley. The vote passed unanimously.

B. **First Reading of Ordinance 20-013 to Annex into the City a Tract of Land Containing 100.80 Acres, Located on Highway 101 and McElrath Road Tax Map Number 4-18-00-020.00. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this ordinance is to annex a tract of land on Hwy 101 that has 100.80 acres. Mr. Bailey stated that Mayor and Council had accepted the annexation petition last month. A motion to approve the First reading of Ordinance 20-013 as written was made by Councilman Dickard. A second was made by Councilman Arnold. The vote passed unanimously.

C. **First Reading of Ordinance 20-014 to Annex into the City a Tract of Land Containing 97.04 Acres Located on Hunter Road Tax Map Number 4-19-00-008.00. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this land is also located off of Hwy 101 and the owner is requesting the annexation. A motion to approve the First reading of Ordinance 20-014 as written was made by Councilwoman Sloan. A second was made by Councilman Arnold. The vote passed unanimously.

D. **First Reading of Ordinance 20-015 to Annex into the City a Tract of Land Containing 67 Acres Located at 6380 Highway 101 Tax Map Number 4-24-00-019.00. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this ordinance is to annex a tract of land on Hwy 101 consisting of 67 acres. Mr. Bailey stated the owner is requesting it to be annexed into the City. A motion to approve the First reading of Ordinance 20-015 as written was made by Councilwoman Norman. A second was made by Councilwoman Sloan. The vote passed unanimously.

E. **First Reading of Ordinance 20-016 to Zone a Tract of Land Containing 100.80 Acres located at Highway 101 and McElrath Road Tax Map Number 4-18-00-020.00 to I-2 Heavy Industry. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this is to zone the land being annexed as above to I-2 upon annexation. A motion to approve the First reading of Ordinance 20-016 as written was made by Councilwoman Sloan. A second was made by Councilman Dickard. The vote passed unanimously.

F. **First Reading of Ordinance 20-017 to Zone a Tract of Land Containing 97.04 Acres located at Hunter Road Tax Map Number 4-19-00-008.00 to I-2 Heavy Industry. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this is to zone the land being annexed as above to I-2 upon annexation. A motion to approve the First reading of Ordinance 20-017 as written was made by Councilman Dickard. A second was made by Councilwoman Sloan. The vote passed unanimously.

G. **First Reading of Ordinance 20-018 to Zone a Tract of Land Containing 67 Acres located at 6380 Highway 101 Tax Map Number 4-24-00-019.00 to I-2. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated this is to zone the land being annexed as above to I-2 upon annexation. A motion to approve the First reading of Ordinance 20-018 as written was made by Councilwoman Sloan. A second was made by Councilman Arnold. The vote passed unanimously.

H. **Appointment of Board Members Mr. Ivy Durrah Chairman, Mrs. Nancy Walker, Mr. Tony Davis, & Mr. Keith Weaver to the Woodruff Housing Authority for 5-year terms. Presenter: Lee Bailey; City Manager.** Mr. Bailey stated that Debbie Marshall could not make it today and asked that Mayor and Council honor their wishes and approve their request for the board members and their terms. Mr. Bailey stated it is typical that council approve her request. A motion to approve their request for board members was made by Councilwoman Sloan. A second was made by Councilman Dickard. The vote passed unanimously.

I. **Resolution 20-002 to Adopt Policy and Procedures for the Woodruff Police Department. Presenter: Greg Ryan; Chief of Police.** Chief Ryan stated that he has updated policies

within the Police Department and some of the updates are suggested by MASC, SC Academy, and policies specific to how the department should be ran. A motion to accept the Resolution 20-002 as written was made by Councilwoman Sloan. A second was made by Councilman Dickard. The vote passed 5-1 with Norman voting against.

**VII. Other Business-**

**A.** The department reports were received by council. No comments were made.

**B.** A motion was made by Councilwoman Sloan to accept the financial report as written. A second was made by Councilwoman Kelley. The vote passed unanimously.

**C.** City Manager Lee Bailey gave the city manager updates. Mr. Bailey reminded council about the budget workshop date March 9th 2020. Mr. Bailey mentioned that he and department heads have begun to work on the budget.

**VIII.** A motion was made by Councilwoman Sloan to enter Executive Session. A second was made by Councilman Arnold. The motion passed unanimously. Executive session was entered at 6:17 PM. A motion was made by councilman Dickard to exit executive session. A second was made by councilman Arnold. The vote passed unanimously. A motion was made by councilman Arnold to re-enter into regular council meeting. A second was made by councilwoman Sloan. The vote passed unanimously. Regular session was re-entered at 7:11pm.

**IX. Adjourn-** A motion was made by Councilwoman Norman to adjourn the meeting. A second was made by Councilwoman Sloan. The vote passed unanimously. The meeting adjourned at 7:11 pm.

Attest:

Bekki Phillips
City Clerk

The City of Woodruff

**Public Hearing**
**City Council Chambers**
231 East Hayne Street
**Tuesday, February 25th, 2020 5:25 PM**

**(These minutes are subject to approval at the regular March 2020 meeting)**

**City Council met on this date with Council members Sloan, Kelley, Norman, Arnold and Dickard and the Mayor present. City Manager Lee Bailey, City Attorney Terry Clark and City Clerk Bekki Phillips were also present. Notice of the meeting was sent to the media prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.**

I. **Call to Order-** The meeting was called to order by Mayor Gist at 5:25 p.m.

II. **Public Comment on Changes to the Zoning Ordinance for the Purpose of Zoning Three Parcels to Heavy Industrial "I-2". Tax Map Numbers 4-18-00-020.00 & 4-19-00008.00 & 4-24-00-019.00.** Trish Meyer spoke to Mayor and Council. Meyer asked, "What is the benefit in annexing and zoning this property?" Meyer also asked," what does I-2 stand for and what can actually go there?" Mayor told Meyer that they would discuss, and someone would be in touch with her to answer her questions.

III. **Public Comment on Changes to the Zoning Ordinance and Land Use Map for the Purpose of Zoning Five Parcels to R-2B Residential. Tax Map Numbers 4-33-00-002.00, 4-26-00-046.00, 4-26-00-046.02, 4-26-00-047.00 & 4-26-00-200.01.** No one signed up to speak. There were no comments made.

IV. **Public Comment on Changes to the Zoning Ordinance and Land use Map for the Purposes of Zoning One Parcel to I-1. Parcel 4-25-00-069.02** No one signed up to speak. There were no comments made.

V. **Public Comment on Changes to the Zoning Ordinance to Amend Article VI to Increase the Maximum Building Height Dimensional Requirements for Zoning District R-3.** No one signed up to speak. There were no comments made.

VI. **Adjourn-** A motion was made by Councilwoman Sloan to adjourn the meeting. A second was made by Councilman Dickard. The vote passed unanimously. The public hearing adjourned at 5:35 p.m.

Attest:

BPhillips

Bekki Phillips
Clerk to Council